



Chertsey Primary School
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Vacation Care Program

December 2018

Sun Safety: CHOOSH Care endorses the Cancer Council's 'Sun Safe OOSH' Policy. Under this policy, a daily UV check is conducted, and at times where the UV level is above 3, SPF 50 sunscreen is applied every 2-3 hours. Children are also required to wear sun safe clothing, including a broad brimmed, bucket style or legionnaire hat, and clothing which covers their shoulders. Singlets and caps are not sun safe clothing. If your child attends Vacation Care without appropriate sun safe clothing, they will be provided with a hat/shirt. Children must also wear sensible shoes for walking and playing (i.e. enclosed shoes or strap-on sandals), and bring a jumper or a jacket and drink bottle each day. Thongs and slip-on style shoes are not permitted. **Caps are not permitted at CHOOSH Care**



Hand-held video games: Children are permitted to bring their hand-held games during Vacation Care, but specific times will be allocated for playing their games so that they spend some time participating in other activities. All games, including iPod games, must be G or PG rated as per centre policy. Any games above this classification (M, MA15+) will be confiscated and returned to the child's parent/guardian at the completion of the day. CHOOSH Care is not responsible for any breakages or lost property. Children are not permitted to use mobile phones at CHOOSH Care at any time.

Hours of operation: CHOOSH Care is open from 6.30am till 6.00pm Monday to Friday during the school holidays and Pupil Free Days (excludes public holidays). Bookings are essential as places are limited.

Supervision: CHOOSH Care is approved for a maximum of 40 school age children per day, however limitations may be placed on maximum number of enrolments due to staffing or transport requirements. Staff to child ratios of 1:15 are maintained during centre days, with increased supervision on excursions of 1:8 and 1:5 on water excursions. A *Risk Assessment* is conducted prior to each excursion and are available for parents to view upon request. A *Responsible Person* holding their Apply First Aid, Child Protection, Asthma & Anaphylaxis certificate will be rostered on at all times throughout the day. A photograph of the Responsible Person on duty is displayed at the sign in desk.

Payment: The cost per day for in-centre activities is \$53 per child for permanent enrolments, and \$57 for casual enrolments. The cost per day for excursions is \$63 for permanent enrolments, and \$67 for casual enrolments. Please note that additional costs may apply to some 'in centre' activities and excursions, particularly swimming excursions to cover increased staffing costs. (Please see the program for these additional charges). Note: Permanent enrolments are those families who attend before and/or after school care, and have paid a bond and registration fee.

Bookings: Bookings can be returned to CHOOSH Care via email or in person. *Please note: Verbal bookings will not be accepted.* Bookings must be received by Monday 17th December. In the case that a

day becomes booked out, a waiting list will be prepared and parents will be notified if a place becomes available.

Child Care Subsidy (CCS): CCS is available to registered parents for Vacation Care. Please contact Family Assistance Office (FAO) on 136 150 to be CCS assessed.

Cancellations: Please notify the Centre of any cancellations as soon as possible. There are no refunds once a booking is made, but it may be possible to swap places for another day within the same week as long as there is a vacancy on the desired day.

Red Hat/ Shirt surcharge: During excursions, children are provided with red shirts to ensure children are easily identifiable. Children are also provided with sun safe red hats if they do not have an appropriate hat on any day. To cover cost of purchasing, embroidering and laundering these shirts, a surcharge of \$5 per child per Vacation Care will be added to your Family Statement.

CHOOSH Care's Vacation Care Program: We are aware that sometimes programmed activities will not appeal to all children. Be assured that wherever possible we try to provide alternative activities such as craft, games or movies. There are also opportunities for children to assist with activities even if they do not wish to take part in the actual activity.

Program variations: The Vacation Care program is subject to change without notice if it is deemed in the best interests of children. E.g. changes to program on wet weather days. Should an excursion change, parents will be required to sign their permission for the new excursion prior to child attending.

Medication: If your child requires medication an *Administration of Medication* form must be completed on each day that the medication is to be administered. Please note that no over-the-counter medication will be given (except Panadol - see booking form). Medication must be provided in original packaging with the child's correct name and will be administered as per dosage instructions.

Food: Please pack a nutritious morning tea, lunch and some snacks for your children on all days. Afternoon tea is provided and **lunch is provided only on some days** (see program for days where lunch is provided). Water will be freely available at the Centre, but please supply a drink bottle for excursions as these can be refilled as required. Please ensure that your child has adequate food, as Vacation Care days are active and long and the children do get quite hungry.

Refrigeration: Please inform staff if any of your child's food requires refrigeration (e.g. dairy products).



Nut policy: CHOOSH Care endeavours to be a 'nut free' centre, as per policy, for the safety of all children. Please do not send any nuts or food products containing nuts to CHOOSH Care.

Breakfast: Breakfast is provided between 6:30am – 7:30am during Vacation Care. Breakfast options include wholemeal toast, weetbix, cheerios, cornflakes, rice bubbles and plain milk or milo.

Special diets: If children are on restricted diets due to food allergies etc. parents are advised to provide alternatives food for their child as we cannot guarantee that the foods available will be suitable for your child's needs.

Spending money: Children are not permitted to bring money for an excursion unless the program indicates otherwise as there is no opportunity for them to spend it.

CHOOSH Care - Vacation Care – Week 1
Thursday 20th December – Friday 21st December

Date	Activity	Please bring
<p>Thurs 20th Dec</p> <p style="text-align: center;">Gift Shopping at Erina (Excursion)</p>	 <p>We're off to Erina Fair to buy some beautiful gifts for our family or friends! <i>All children will be given money to purchase a gift, but are welcome to bring additional money if they like (max \$20).</i></p> <p>Transport: Staff Vehicles Leave CHOOSH: 10:00am Return to CHOOSH: 4:00pm Address: Erina Fair, Karalta Rd, Erina</p>	<ul style="list-style-type: none"> ✓ Sun safe hat ✓ Morning tea ✓ Lunch ✓ Drink bottle ✓ Extra money for gifts (Max \$20)
<p>Fri 21st Dec</p> <p style="text-align: center;">Christmas Lunch, Craft & Cooking (Centre Day)</p>	<p>Get in to the Christmas spirit today, creating some awesome crafts including some decorations to hang on the Christmas tree, as well as cooking some delicious treats to take home.... If they make it that far!</p>  <p>We will also have own CHOOSH Christmas Feast for lunch. (Lunch provided)</p>	<ul style="list-style-type: none"> ✓ Sun safe hat ✓ Morning tea ✓ Drink bottle ✓ Lunch Provided

CHOOSH Care - Vacation Care Booking Form

December 2018

Parent's name (please print): _____ Contact number: _____

Child/children's name: _____ Age: _____

My child/children will be attending on the following days (please tick and sign for permission)

✓	Date	Activity	Cost	Parent permission for excursion – please sign
	Thursday 20 th Dec	Christmas Shopping	<i>Excursion: Full Fee = \$63 (Casual = \$67)</i>	
	Friday 22 nd Dec	Christmas Lunch/Party	<i>Centre: Full Fee = \$53 (Casual = \$57)</i>	

Please provide consent for the following;

- I give permission for my child to attend/take part in the above activities and excursions. I understand that the children will either be catching a bus, travelling in staff vehicles or walking to the excursions, and that the program may change without notice.
- I have read the *Information Book* and am aware of the *Vacation Care Cancellation Policy*. There are no refunds once a booking is made, although bookings may be swapped within the same week, as long as there is a vacancy on the desired day.
- I have read the *Vacation Care Program* and understand that CHOOSH Care holds no responsibility for any property that is lost or broken during Vacation Care.

The following questions are applicable to enrolments who attend Vacation Care only:

- I elect to pay the Annual Registration Fee of \$60 for the reduced daily fee; or
- I elect to pay the full Casual Vacation Care rate (no Annual Registration Fee) or
- I have already paid the Annual Registration fee for 2017

Parent's signature _____ Date: _____