



CHOOSH Care – Child Enrolment Checklist

Before your child's enrolment is finalized, the following information must be completed and returned to CHOOSH Care

Please ensure all boxes are ticked before returning enrolment package

- I have completed the **Enrolment Form** including doctor's details, emergency contacts and CRN for both parent and child (Child cannot be enrolled at CHOOSH Care without this information)
- I have been **CCS (Child Care Subsidy) assessed** with Department of Human Services. This can be by visiting www.humanservies.gov.au and then follow the steps. Please also be aware that you will be required to have a 'myGov' Account.
- I have paid the **Annual Registration Fee of \$60**. Registration Fee must be paid prior to accepting enrolment.
- I have paid the **Bond of \$50 per family** for all permanent enrolments. Bond must be paid prior to accepting enrolment.
- I have **completed and signed Additional Enrolment Forms** including 'Child & Parent Profile' and 'Code of Conduct' forms.
- If child has **Additional Needs**, parent must make the Director aware before enrolment is accepted. Enrolment Form B: Additional Needs must be completed for any additional needs (Physical, Medical or Behavioural).
- If child has Asthma or Anaphylaxis or other health needs, I have provided a copy of their **Medical Management Plan** (completed by the child's doctor)
- I have read and understand the information detailed in the **Information Book**

Signature of Parent/ Guardian

Date